

471 High Street SE
Suite 10
Salem, m

I I B O

1. **I** . The Organization for Educational Technology and Curriculum (OETC), with its principal place of business at 471 High Street SE, Suite 10, Salem, Oregon 97301, on behalf of its public member K-20 institutions is seeking proposals from filtration providers in education (Proposer) for a price agreement and fulfillment services.

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Solicitation Number	OETC-21B-Filtration
Product Class	Classroom Filtration
OETC Contract Administrator	Thomas Richards thomas@oetc.org
Announcement URL	oetc.org/2021/10/21bfiltration-itb
Administrative Fee	.8% - 3% based on volume
Contract Term	Three (3) years
Contract Renewal Term	Up to three (3) additional years
Shipping Charges	Freight on Board Destination (FOB)
Estimated Fulfillment Volume	\$450,000

3. **C I B D**

October 26, 2021 **I B**

November 16, 2021 **P**

November 23, 2021 **P A**

November 29, 2021 **C**

December 1, 2021 **B O**

December 1-7, 2021 **V E P**
~~GL@DEKAS#cbD И DE..OS.B8 bD~~

December 8, 2021 **I A**

December 8-15, 2021 **P P**

December .p . . .

5. **C**
with OET

The successful Bidder(s) will be required to enter into a Contract

Individual SKU pricing (required). Tab - various categories: Respondents provide specific pricing on the most important items for a given category.

- . **K** () Respondents provide specific pricing on the most important items for a given category.
 - b. **E** (.xls/xlsx). Respondents may designate themselves or separate Resellers to fulfil the terms and conditions of the contract. Final selection of designated Resellers will be made in consultation with OETC.
 - c. **E** **EDGA** **C** Under the Code of Federal Regulations, all federal government funds must be spent with vendors who meet the EGAR certifications. Completed EGAR certifications allows OETC members to use federal funds (if available) to purchase off of the awarded contract.
 - d. **E** **PA** **C** . If Respondent is a software provider, Respondent should describe their commitment to the development of accessible products by describing their support of the applicable provisions of the Workforce Investment Act of 1998, Section 508. More information can be found here: <https://www.itic.org/policy/accessibility/vpat>
4. **C** **B** **P** . Fill out the submission document checklist, identify any additional documents, and sign to confirm submission for this solicitation.

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Required specifications:

- Permanent fixture, install unit
- Must capture >99.9% airborne pathogens
- High or low voltage installation options
- UV-C LEDs to inactivate pathogens
- UV-C lifetime of over 28,000 hours
- SGS certification
- RoHS certification
- CE certification

I I B E

P

Responsive Bid Pass / Fail

Responsible Bidder Pass / Fail

Terms and Conditions Pass / Fail

P

Pricing Lowest price from complete and responsive bids

1. **P** . All bids will be evaluated to determine if they are responsive and responsive and present an

I B C

1. **J C P** . This solicitation is a Joint Cooperative Procurement. Authorized agencies may establish a Contract with the provider to purchase the goods and services awarded by this solicitation. Authorized agencies may not materially change or alter the terms, conditions, and prices from the original Contract between the provider and the district.
2. **B** . If items called for by this Invitation to Bid has been identified by a brand name, such identification is intended to be descriptive but not restrictive, and is to indicate the quality and characteristics of products that will be satisfactory.
3. **E F I N G** . The Estimated Fulfillment Volume is provided as a courtesy to Respondents to corroborate proposed pricing. The Estimated Fulfillment Volume is based on purchasing history and consortium demand.
4. **C A** . OETC may change this ITB by written addenda. OETC will issue all Addenda Jr

scoring process. This notice of multiple awards does not preclude OETC from awarding a single Contract.

14. **P C C** .
- a. **P** . The appropriate means of seeking clarification or modification to provisions of an ITB are through
 - i. Request for clarification;
 - ii. Requests for changes to contractual terms or specifications
 - b. Any Bid that includes non-approved alternate product brands or that takes exception to the specifications or contractual terms of the ITB may be deemed non-responsive and may be rejected.
 - c. **M F M I B P** . An email must be received by the OETC Contract Administrator listed on Page 2 of the ITB, no later than seven (7) calendar days prior to the Bid Closing Date. Unless this specific deadline is extended by subsequent Addenda, no requests for substitution, requests for clarification, requests for change, or protests pertaining to provisions contained in the originally-issued ITB will be considered after the date specified herein.
 - d. **C** . Any Bidder who finds discrepancies in, or omissions from, any provision of the ITB, Specifications, or Contract Documents, or has doubt as to the meaning, shall make a request for clarification in writing, to the OETC Contract Administrator listed on Page 2 of the ITB. To be considered, the request for clarification must be received no later than seven (7) calendar days prior to the Bid Closing Date.
 - e. **C C** . Any Bidder may submit a request for changes to contractual terms or specifications, in writing, to the OETC Contract Administrator listed on Page 2 of the ITB. To be considered, the request for clarification must be received no later than seven (7) calendar days prior to the Bid Closing Date.
 - i. The request must include the specific changes requested, and the reason for requested changes supported by factual documentation.
 - ii. The request must be made using Attachment C.
15. **P** . Respondent may protest the Intent to Award during the protest period if:
- a. The Respondent is adversely affected because the Respondent would be eligible for Award of the Contract in the event the Protest were successful;
 - b. The reason for the Protest is that (the aggrieved Respondent must provide details):
 - i. All higher scoring Bids are not responsive;

- ii. OETC has failed to conduct the evaluation of Bids in accordance with the criteria or processes described in this ITB; and
- iii. OETC's evaluation of Bids or OETC's subsequent Intent to Award is otherwise in violation of the provisions of ORS 279A or 279B.

16. **P P** . A Respondent may protest the procurement process or the ITB document as set forth in ORS 279B.405(2). Proposer written comments shall include:

- a. A detailed statement of the legal and factual grounds for the protest;
- b. A description of the resulting prejudice to the Respondent; and
- c. A statement of the form of relief requested or any proposed changes to the contract terms and conditions or specifications.
- d. OETC will issue a Written Disposition of the Protest in a timely manner. OETC's Executive Director has the authority to settle any protest. If the Executive Director does not settle a Protest, the OETC Board President, or designee, has the authority to resolve the Protest. If OETC upholds the Protest, in whole or in part, OETC will, in its sole discretion, either award the Contract to the successful protester or cancel the RFP.

I B

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The undersigned hereby agrees to the specifications, terms and conditions of this invitation to bid. Additionally the undersigned acknowledges their authority to submit this bid on behalf of the firm listed below and binds it to comply with these specifications, terms and conditions if any contract is awarded through this ITB procedure.